



Chapel Street Community Primary School

Achieving excellence and making a difference for every child

Chapel Street, Levenshulme, Manchester. M19 3GH

admin@chapelstreet.manchester.sch.uk

0161 224 1269

Headteacher: Mrs Ella Hughes

TA4, Grade 5

Term time only

Permanent

We are delighted to offer a permanent, full time position from September 2024. Applications are invited from teaching assistants with relevant experience of working in a primary school.

Our other on-line documents are an application form, letter from the Headteacher about our school and job description with person specification. You can also find further information on our website, which includes our most recent Ofsted Report, from 2019: <https://www.chapelstreetprimary.co.uk/ofsted>

About the Post

As a Teaching Assistant level 4 at Chapel Street Community Primary school you will cover for teacher absence, PPA and emergency cover when needed.

You will be supported by our TA Manager and will be further supported by the wider middle and senior leadership teams as well as colleagues across school.

All of our classes in EYFS and KS1 at Chapel Street have full time, class-based teaching assistants. In KS2 we have 3 teaching assistants per phase. In addition, we have an experienced team of specialist intervention TAs (SEND, SEMH, Speech and language, INA/EAL and Forest School) and a team of fantastic cover TAs. This is in addition to our wider support staff who lead provision around attendance, admissions, safeguarding and health and safety.

The specific responsibilities for our teaching assistants are outlined in the attached job description.

About the successful candidate

As with all posts we are primarily looking for the right person for our pupils, school and community. Someone with resilience, who will work hard, in a relational way, to raise standards and improve outcomes for all our pupils and can be flexible and adapt to changing need. Only candidates who can demonstrate passion and enthusiasm for supporting children to overcome barriers and foster independence, will be considered for this post. Whilst it is essential that you are a strong and responsive teaching assistant, it is also important that you can seek and act on feedback and are proactive in developing your own practice. A very clear commitment to equality, diversity and inclusion is essential – as is a commitment to our relational approach and nurturing positive, quality relationships with all.

Excellent team-working and organisational skills are also essential, as is the ability to work independently and a strong commitment to wanting the very best for each child. You will need a strong understanding of the unique strengths and challenges facing **our** community and pupils – and we will look for this within your application. We want our teaching assistants to be passionate about working in **our** school with **our** unique children and staff.

Visits to school

If you would like to book a place to visit in person, please contact our office team on 0161 224 1269 or via email at admin@chapelstreet.manchester.sch.uk.

About Your Application

- Please read all the documentation before applying.
- Please ensure that we have full details of referees, including postal and email addresses, full professional titles, roles, and phone numbers.
- Application cover letters or 'information in support of your application' will only be considered where they are a maximum of two sides of A4 in a minimum of size 11 font.
- Application Closing Date: 9:00am Friday 12th July
- Short-listing and invites to interview sent: Friday 12th July 2024
- Interview process: Wednesday 17th July
- Interview panel: Karen Pilling (DHT), Nikita Hall (TA Manager) and Kate Ortoft (Inclusion AHT)
- There will be a number of different elements to the interview process which will be in person, at school, in line with our Covid-19 risk assessments.
- Start date for job: Monday 2nd September

If you are excited by this post and by the opportunity to work in a really special school, then I look forward to receiving your completed application.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'E Hughes'.

Mrs Ella Hughes
Headteacher