

Wednesday 14th September 2022

RE: School Business Manager

Dear parents / carers,

I am delighted to share that our School Business Manager, Michelle Rigby, has been successful in a promotion to Director of Finance and Operations at Alderley Edge School for Girls. Michelle has worked at Chapel Street for over 15 years and is an integral part of our Senior Leadership Team – she will be greatly missed by us all. I am sure you will all join me in thanking her for her hard work and impact over her time with us and wish her well for her next step.

We are in the process of recruiting for this essential role and so I would like to update you with the arrangements that are in place for this transition period. I am pleased to share that we have two very experienced business professionals who will be working at Chapel Street over the autumn term and you can find out more information about them below.

Sheryl Cardwell	Shane Williams
	
<p>Sheryl is the founder of Shard Business Services Ltd, and has over 20 years' experience working with schools in areas such as strategic financial management, ICT, GDPR and Human Resource Management. It is unlikely that you will see her on site but she will be working hard, behind the scenes, to make sure that school is running smoothly.</p>	<p>Shane is CEO of Global Policing and has been working with Chapel Street for a number of years already – so is known to many of our pupils and staff. He will be on site on Tuesdays and Fridays. One of the key areas he will lead is health and safety. Please say hi to him on the gates and feel free to ask any questions you may have.</p>

If you have any questions or feedback, please don't hesitate to contact the school office on 0161 223 1269 who will be happy to help.

Yours sincerely,



Mrs Ella Hughes
Headteacher

